



THE CITY OF SAN DIEGO

CONSOLIDATED PLAN ADVISORY BOARD MEETING NOTES

MONDAY, NOVEMBER 29, 2010

CIVIC CENTER PLAZA
1200 THIRD AVENUE, SUITE 1400
SAN DIEGO, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Richard Bundy, Council District 8 Vicki Granowitz, Council District 3 Mathew Kostrinsky, Council District 7 George Murphy, Council District 2 Todd Philips, Mayor's Office	

CITY STAFF
Steve Bal, Administrative Aide Liza Fune, Community Development Specialist Beth Murray, Deputy Director of Economic Development Division Angela Nazareno, CDBG Administrator Ken So, Deputy City Attorney, City Attorney's Office Cheryl Sylvester, Community Development Specialist

Call to Order/Introductions

- The Consolidated Plan Advisory Board (CPAB) meeting was called to order at 3:28 p.m. when a quorum of members was present.

Public Comment

- There was no public comment.

Information/Discussion

- There was discussion on the role of the Board this year and what they should do in future years. It was mentioned that the Board follow the Ordinance as a guideline for their role. It was noted that the Board's role this year will be dictated by the timeline.
- There was dialogue on interviewing CDBG applicant agencies. It was concurred that members may interview applicant agencies on their own if they choose to do so.
- Ms. Cheryl Sylvester presented information on the HUD 108 loan program, stating that it provides a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. This makes it an important public investment tool for revitalization projects.
- There are currently \$28.8 million in outstanding loans of which \$10.9 million will be paid down this year, thus freeing up approximately \$1.4 million which can be used for other CDBG projects.
- Ms. Beth Murray stated that the Redevelopment Agency has a 10-year repayment plan to CDBG, which came about from the Office of Inspector General (OIG) findings.
- Ms. Angela Nazareno stated that the Consolidated Plan goals cover five (5) programs, including CDBG. Their objective is to best maximize the use of the funds.
- Board members discussed the Consolidated Plan goals, including Goal #9 pertaining to community participation and how they can improve community outreach. The Board may amend the Consolidated Plan, but any change(s) would require a public meeting and public noticing about the proposed change(s). Members also discussed setting up subcommittees or ad hoc committees that could meet to address specific issues.

- The present members concurred to wait until the Board has all nine (9) seats filled, before an ad hoc committee is formed. Mr. Ken So representing the City Attorney's Office commented that he will review the Brown Act pertaining to subcommittees/ad hoc committees.
- The Board and staff reviewed both the FY2011 and FY2012 Development/Capital Improvement Projects (CIP) application packets. Ms. Liza Fune noted the revisions made to the FY2012 application to obtain more information or for clarification purposes. The FY2012 application includes the DUNS no. and asks if the applicant on whether they had received prior year funding and if those funds were fully expended or not. The FY2012 application also includes a project fee structure for fiscal tracking purposes. Additionally for CIP applicants, they need a completed bid and prevailing wage certification.
- Board members requested information on HUD's Section 504, which states that agencies that receive Federal aid shall include reasonable accommodation for people with disabilities; program accessibility; effective communication with people who have hearing or vision disabilities; and accessible new construction and alterations.

Action Item

- **It was motioned that the Board adopt Roberts Rules of Order for governing the CPAB meetings. The motion was voted upon and unanimously approved 5-0.**
- It was noted that the approval of the meeting notes should be included on future agendas as an action item.

New Business

- The next meeting scheduled for December 13, 2010 at 3:00 p.m. will focus upon the goal rankings for FY2012.

Adjournment

- The meeting was adjourned at 4:50 p.m.